



**The Latur District Central Co-Op. Bank Ltd.,
Latur**

**E-tender
for
*Supply of Smart Mobile Device***

E-tender Ref: 110 Dated: 21/09/2024

Last Date for Submission: 30/09/2024

Before: 05.00 p.m.

Invitation for E-tender Offers

The Latur District Central Co. Op. Bank Ltd invites online E-tenders in two-bid format from vendors for Smart Mobile Device.

Sr. No.	Particulars	Details
1	Project Name	E-Tender for Supply of Smart Mobile Device
2	E-Tender Inviting Bank	The Latur District Central Co-Op Bank Ltd, Latur
3	Availability of E-tender Documents	E- Tender documents will be available on https://mahatenders.gov.in/nicgep/app eProcurement portal
4	E-Tender Cost	INR 2,000/- (INR Two Thousand Only) *To be paid on https://mahatenders.gov.in/nicgep/app eProcurement portal.
5	EMD	INR 50,000/- (INR Fifty Thousand Only) *To be paid on https://mahatenders.gov.in/nicgep/app eProcurement portal.
6	Date of Issuance of E-tender	21/09/2024 to 30/09/2024 (Office Hours)
7	Last Date for Submission of Pre-Bid Queries	25/09/2024 (By Email)
8	Last Date and Time for Bid submission (on or before)	30/09/2024 till 05:00 PM
9	Mode of Submission of E-tender	Online on https://mahatenders.gov.in/nicgep/app eProcurement portal.
10	Technical Bid Opening Date	02/10/2024 at 11:00 AM
11	Commercial Bid Opening Date	04/10/2024 at 11:00 AM
12	Bid validity period	60 days from the last date and time of Submission.
13	Communication Address	All communications, including proposal documents should be addressed to: Managing Director, Latur District Central Co-Op Bank Ltd, Head Office, Tilak Nagar, Main Road, Latur Phone No - 02382-243143 / 7276107779, 97301 00010 Email ID: estate@laturdccb.com

The bank reserves the rights to reject any or all the e-tenders or call off the entire e-tender process without providing any specific reason for the same.

Managing Director,

Latur District Central Co. Op. Bank Ltd, Latur

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1. Introduction

The Latur District Central Co-Op Bank Ltd is a District Central Co-operative Bank is having its Head Office at Latur (hereinafter referred to as "LDCC"). The LDCC Bank has total 123 branches and, Head Office which covers its operations within Latur district.

2. Objective of the E-tender

The objective of this E-tender is to select and finalize the agency for Supply of Smart Mobile Device for Latur District Central Co-Op Bank Ltd, Latur.

3. Basic Instructions to the Bidder

A. The Bidder is expected to have read and examined all the instructions, forms, terms and specifications in the E-Tender Document with full understanding of its implications. Failure to furnish all information required in the E-Tender Document or submission of a bid not substantially responsive to the E-Tender Document in every respect will be at the Bidder's risk and may result in outright rejection of the bid.

B. The Bidder is advised to strictly adhere to the Annexure provided for that purpose in this document. Any deviation in this matter will lead to the disqualification of the E-Tender.

C. DEFINITIONS

The Bank	Latur District Central Co-operative Bank Limited, Latur.
BIDDER	The prospective Bidder who has received E-Tender Document and intends to offer Supply of Smart Mobile Device mentioned in this Document. Henceforth called as "BIDDER"

D. Procedure / Instructions for Submission of Bid

- 1) Technical and Commercial Bids shall be submitted online on e-tendering platform on or before the due date and time.
- 2) Relevant certificate / documents should be attached as required.
- 3) The Bidder must submit the E-Tender online on e-tendering platform. Documents submitted by courier, hand delivery or by post-delivery or Notwithstanding the above, offers made by email, telex, fax, telephone and / or any other mode shall immediately disqualify the Bidder.

E. Earnest Money Deposit

Bidder is required to pay EMD of Rs. 50,000/- (Rs. Fifty Thousand Only) online along with their offer E-Tender made without EMD will be rejected.

- The EMD deposits are non-interest bearing.
- The EMD may be forfeited if a Bidder withdraws his E-Tender during the period of bill validity.
- EMD of successful Bidder will be considered as security deposit and will be discharged upon completion of the project & furnishing the performance guarantee.
- The EMD of the successful Bidder will be forfeited if he fails to sign the contract on accordance with terms & conditions.

F. Amendment In E-Tender Document

- 1) At any time up to the last date of receipt of Bids, the Bank may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the E-Tender Document by an amendment. All such amendments shall be binding on all the Bidder. The bank shall inform such amendments to all the Bidder only by e-mail on the Provided Email ID by the Bidder.
- 2) To afford prospective Bidder reasonable time to take the amendment into account in preparing their Bids, the Bank may, at its discretion, extend the last date for the receipt of Bids and date of opening the bids which shall be conveyed to all the Bidder only by e-mail on the Provided Email ID by the Bidder.

G. Technical Bid

- 1) The Technical Offer should be completed in all respects and contain all information asked for in the exact format of technical specifications given in the E-Tender, except prices. The technical offer must not contain any price information. The Bank, at its sole discretion, may not evaluate a Technical Offer in case of non-submission or partial submission of technical details. Any decision of The Bank in this regard shall be final, conclusive, and binding upon the Bidder.
- 2) The Technical Bid submitted in response to this E-Tender Document along with the supporting material, will become the property of the Bank.

H. Commercial Bid

- 1) The commercial Bid should contain all relevant price information and should not contradict the Technical Offer in any manner. The Bidder shall indicate the Rates, the Terms of Reference of which are given in the Technical Specifications.

- 2) The Commercial Bid submitted in response to this E-Tender Document along with the supporting material, will become the property of the Bank.

I. Language Of Bids

The Bids prepared by the Bidder and all correspondence and documents relating to the Bids exchanged by the Bidder and the Bank, shall be written in the English Language, provided that any printed literature furnished by the Bidder may be written in another language (Devnagari) so long as it is accompanied by an English version in which case, for purposes of interpretation of the Bid, the English version shall govern.

J. Validity

The Bids shall remain valid for 60 days from the last date of submission. The Bidder may be required to give consent for the extension of the period of validity of the bid beyond initial 60 days, if so desired by the Bank, in writing. Refusal to grant such consent would result in rejection of bid. However, any extension of validity of bids will not entitle the Bidder to revise/modify the bid. The decision of the Bank in this behalf will be final, conclusive, and binding on the Bidder.

K. Eligibility Criteria for Bidder's Qualification

Bidders with a minimum of 3 years of experience in providing Mobile Devices are eligible to participate in the tender.

Sr. No.	Pre-Qualification Requirement	Supporting Document
1	The bidder should have minimum three years of experience in providing Mobile devices.	Relevant Work Orders and copy of contracts.
2	The bidder must submit MAF for respective manufactures and partnership certificates.	MAF & Partnership Letter.
3	The Bidder should not be a blacklisted by RBI, NABARD, Any Bank or Any Government department.	Letter of self-declaration to be provided by authorized signatory of the bidder firm.

The Bank reserves the right to relax or enhance the eligibility criteria depending on merits and may accept / reject any or all of the offers without assigning any reason whatsoever.

L. Purchase Order

The eligible Bidder with lowest rates after negotiation for Smart Mobile Device will be awarded the purchase order as per terms and conditions mentioned.

M. Non-transferable E-Tender

This e-tender document is not transferable. Only the Bidder, who has purchased this e-tender document, is entitled to quote.

N. Opening of Offers by Latur District Central Co. Op. Bank Ltd

The offer for all the Bidders shall be opened by the bank in presence senior management of the bank. Bank may call the Bidder's representatives who choose to attend the opening of the e-tender on the specified date as mentioned earlier in the e-tender document. The incomplete proposals which do not meet the prerequisite criteria shall be rejected.

O. Location of Services

This e-tender is being floated by the at the Head office and of Latur District Central Co. Op. Bank Ltd. The Bidder must provide Smart Mobile Device at the Head Office for staff and provide maintenance services during warranty period. Bank will place the order in phase wise manner.

P. Costs & Currency

The offer must be made in Indian Rupees only, including the following:

1. Rates for Smart Mobile Device as per annexure III.
2. Cost of delivery if any must be inclusive.
3. Taxes extra as applicable.

Q. Fixed Price

The commercial offer shall be on a fixed price basis exclusive of all taxes, levies.

R. Rate Contract

Latur District Central Co. Op. Bank Ltd reserves the right to place order with the selected Bidder for smart mobile device as per rate contract for one year. The proposed rates must be valid for at least one year.

S. Bank's Right to Reject Any/All Bids

1. The Bank reserves the right to accept or reject any bid in part/full or annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the ground for its action. Any decision of the Bank in this regard shall be final, conclusive and binding on the Bidder.

2. The Bank reserves the right to re-issue the E-Tender and or any part thereof without assigning any reason whatsoever, at the sole discretion of the Bank. Any decision in this regard shall be final, conclusive and binding on the Bidder.
3. The Bank reserves the right to give minor deviations to any / all the Bidder in the techno-commercial specifications of bid. Any decision of the Bank in this regard shall be final and shall be binding on the Bidder.
4. The Bank reserves the right to issue a Work Order in phases or to alter the quantities specified in the offer. The Bank also reserves the right to delete one or more items from the list of items specified in the offer. Any decision of the Bank in this regard shall be final, conclusive and binding on the Bidder.

T. Bid Evaluation Process

1. The Bank may, at its sole discretion, decide to seek more information from the bidder to normalize the bids. However, the bidder will be notified separately, if such normalization exercise as part of the technical evaluation is carried out.
2. To enable the technical evaluation, each bidder is required to furnish the details as per all attached Annexure.
3. The Bank reserves the right to contact any bidder, Client/Bank for clarification or information submitted, to contact current and past customers of the Bidder and to use other sources of obtaining information regarding the bidder, which may be deemed appropriate and would assist in the evaluation.
4. In addition, Bank reserves the right to negotiate any point in the proposal or the subsequent contract with the bidder. Bidder is requested to provide any relevant information about additional features or services that they have included which they believe makes their products and / or service the best choice for Bank.

4. Terms of Conditions of the Work Order:

1. Technical Inspection and Performance Evaluation:

The Latur District Central Co. Op. Bank Ltd reserves its right to carry out a technical inspection and performance evaluation (bench-marking) of the Smart Mobile Device provided by short-listed bidders through its technical consultant.

2. Payment Terms:

100 % on delivery of Smart Mobile Devices.

3. Delivery, Installation and Commissioning:

- i. The Bidder shall be responsible for delivery of Smart Mobile Device ordered and for making them fully operational at no additional charge within 6 weeks of receiving the purchase order.
- ii. Desired Specifications of the Smart Mobile Device are given in the Annexure III. The bidder should offer solution of the Smart Mobile Device which is having technical specifications at least matching with the desired specifications in Annexure III or higher.
- iii. Onsite support for Smart Mobile Device and other peripherals at the locations specified in the purchase order.
- iv. Commissioning of Smart Mobile Device includes delivery at the Head Office, installation of all its functionalities, configuration etc. and making ready for operations.
- v. Bidder shall provide operational and administrative onsite training to the concerned Head Office staff at no extra cost.
- vi. Bidder shall provide 24*7 and one year onsite comprehensive warranty with complete coverage of spare parts replacement. Bidder having 24*7 help desk facility (phone, email, web-portal) will get added advantage during selection process.
- vii. Bidder shall inform Latur DCC Bank the name, address, telephone no., mobile number etc. of their official who will be responsible to act as a single point of contact to the officials of Latur DCC Bank for all activities relating to support services.
- viii. If the bidder fails to deliver and / or install all the equipment ordered within the stipulated time schedule or by the date extended by Latur District Central Co. Op. Bank Ltd, it will be a breach of contract. In the event of Latur District Central Co. Op. Bank Ltd agreeing to extend the date of delivery the bidder will have to supply the Hardware and software within extended period. Failure to do so will be treated as breach of contract. In such an event the bidder will become liable to pay penalty charge for the delay to Latur District Central Co. Op. Bank Ltd.

4. Acceptance Tests:

- i. At the discretion of Latur District Central Co. Op. Bank Ltd, there will be an acceptance test conducted by the vendor in presence of Latur District Central Co. Op. Bank Ltd officials and technical consultant. This acceptance test may be performed within 3 months after delivery of mobile device.
- ii. There shall not be any additional charges payable by Latur District Central Co. Op. Bank Ltd for carrying out this acceptance test. Latur District Central Co. Op. Bank Ltd will take over the system on successful completion of the above acceptance test.

5. Warranty:

The offer must include one-year comprehensive onsite warranty as per Annexure for the Mobile Device from the date of supply of the system at Latur District Central Co. Op. Bank Ltd.

6. Penalty For Delay:

For any delay in installation of the Smart Mobile Device for staff Latur District Central Co. Op. Bank Ltd will charge penalty @ 0.25% of the order value per week or part thereof, subject to a maximum of 5%.

With Regards,

**The Managing Director,
The Latur District Central Co. Op. Bank Ltd,
Latur**

5. Annexure I: Bid Covering Letter

To:
Managing Director,
Latur District Central Co-operative Bank Ltd,
Latur.

Dear Sir,

We, the undersigned, offer to provide the Supply of Smart Mobile Device as per Bank's requirement. We are fully aware with e-tender conditions mentioned in this E-Tender document, in accordance with your e-tender dated_____. We are hereby submitting our proposal, which includes this Technical Bid and a Commercial Bid sealed under a separate envelope.

We hereby declare that we have read the instructions/conditions mentioned in this E-Tender document and included in the E-Tender document and abide by the same. We declare that we are binding on process mentioned in the e-tender document and the decisions made by "Latur District Central Co-op. Bank Ltd."

We hereby declare that all the information and statements made in this proposal are true and accept that any misleading information contained in it may lead to our disqualification. We confirm that all personnel and/or details named in the E-Tender will be available to undertake the services.

We undertake, if our proposal is accepted, to initiate the services related to the assignment immediately on signing of contract.

We understand you are not bound to accept any e-tender and proposal you receive.

Thanking you,

Yours faithfully,

(Signature/s)

Date:

Seal

Place:

Name:

Designation:

6. Annexure II: Details of the Bidder

SR. NO	PARTICULARS	RESPONSE
	DETAILS OF THE BIDDER	
1	Name of Bidder	
2	Bidder Head Office and registered office address	
3	Telephone numbers & Emails	
4	Date of incorporation (Please enclose Bidder Registration Certificate)	
5	Ownership structure (e.g. Proprietorship, Partnership, Pvt. / Pub Ltd Bidder)	
6	Bidder GST registration number (Please enclose supporting document.)	
7	Bidder PAN & TIN number. (Please enclose supporting document.)	
8	Please enclose Partnership / Dealership Certificates for proposed Hardware and Systems Software.	
9	List of Support Centers with addresses and phone numbers	

7. Annexure III: Technical Specifications for Smart Mobile Device

Sr. No.	Specification	Smart Mobile Device
1	OS	Android v12 or Higher
2	Battery	5000 mAh Battery or Higher
3	RAM	6 GB, or Higher
4	Storage	128 GB or Higher
5	CPU	2.2 GHz Processor or Higher
6	Connectivity	Dual Sim, 3G, 4G, 5G, VoLTE, Wi-Fi

8. Annexure IV: Commercial Offer Format for Smart Mobile Device

Sr. No.	Particular	Unit Price	QTY	Total Price
1	Smart Mobile Device along with charger (Price including GST)		1200	
	Total Amount in INR			

Terms and Conditions:

1	Delivery	The Bidder must deliver the Smart Mobile device at Head Office.
2	Taxes	Inclusive with the prices.
3	Payment Terms	100 % on delivery of Smart Mobile Devices.
4	Quantity and Specification	The Bank reserves the right to adjust the order quantity of mobile devices as needed. Additionally, the Bank may modify the device specifications if required.
5	Warranty	Comprehensive onsite warranty for one year with required support.

End of Document